

Pursuant to Articles 69, 70. и 72. Paragraph 1. Item 1.
of the Public Procurement Law (Official Gazette No. 116/08), the

**PUBLIC BROADCASTING INSTITUTION
RADIO TELEVISION OF SERBIA**

www.rts.rs

**Belgrade
No. 10 Takovska St.**

publishes this

PUBLIC INVITATION FOR BIDS
Type of procedure: **open procedure**

The subject mater of the procurement: goods –Public Procurement serial number - **D-38/12**

Description of procurement subject mater: **DIGITAL NEWS PRODUCTION SYSTEM**

Conditions for participation in the procedure (right to participate, evidence of fulfillment of conditions...):

The right to participate is reserved to all interested bidders meeting the requirements of Art. 44 of the Public Procurement Law of the Republic of Serbia. The bidder shall prove his compliance with these requirements in the manner stipulated by Articles 45 and 48 of the Law. The conditions to be met by each bidder and the manner in which the compliance with the set conditions is to be demonstrated are specified in greater detail by the Tender Documents.

Criterion and criterion elements for the selection of the best bid:

The criterion for bids evaluation is the **lowest price offered**. Should two or more bids have the same total price, selection of the best bid shall be based on the element: **shorter term of delivery**.

Inspection and collection of Tender Documents (terms and conditions, place, time, deadline, compensation of expenses...):

Interested bidders can inspect the Tender Documents every workday from 9:00 a.m. to 03:00 p.m., starting with the day of publication of the public invitation in the "Official Gazette of the Republic of Serbia". The Tender Documents can be collected at the following address: Public Broadcasting Institution - Radio Television of Serbia, Belgrade, No. 1 Aberdareva St., room 228.

When collecting the Tender Documents, the authorized person of the bidder shall to submit:

- authorization for collecting the Tender Documents;
- evidence of payment of a nonrefundable fee of 500.00 RSD or 20 EUR in case of a foreign legal person, with the note – *purpose of payment: Tender Documents No. D-38/12*. Payment in dinars shall be made in favor of the RDU RTS bank account number: 160-14950-40 with Banca Intesa. Payment in foreign currency shall be made in favor of the following bank account: IBAN: RS35170000030103132013, SWIFT: BACXRSBG, UNICREDIT BANK, RAJIĆEVA 27-29, BELGRADE
- the form containing the identification, name, address and seat of the bidder, current account, VAT number, as well as the name, telephone number and e-mail of the contact person during the bid preparation procedure;
- proof of registration for VAT

In case that the bidders request delivery of Tender Documents via regular mail, they shall submit proof of payment, and communicate the company name, exact address and contact telephone to the Procuring Entity using the **e-mail**: domaca_nabavka@rts.rs .

Submission of bids (deadline, place, time, manner, remarks...):

The deadline for submission of bids shall be 30 days after the publication of the Invitation for Bids in the "Official Gazette of the Republic of Serbia". Bids shall be deemed timely if they are delivered to the address of the Procuring Entity not later than the last day of the said term by 10:00 a.m. Should the said deadline expire on a non-workday, the deadline within the said term shall be the first subsequent workday by 10:00 a.m. The timeliness of the submitted bids shall be determined exclusively by the date and hour of their delivery at the Registry Office of the Procuring Entity and not by the date and hour of delivery to the Post Office.

The bids shall be submitted to the Procuring Entity in a closed and sealed package/envelope bearing the address:

*Radiodifuzna ustanova Radio televizija Srbije (Pisarnica RTS),
Takovska br. 10, 11000 Belgrade, Serbia*

and marked as follows:

**"PONUDA ZA SISTEM ZA PRIPREMU I EMITOVANJE INFORMATIVNOG
PROGRAMA JNVV br. D-38/12 – NE OTVARATI"**

***(„BID FOR DIGITAL NEWS PRODUCTION SYSTEM GVPP No. D-38/12 – DO NOT
OPEN“)***

The name, the seat of the bidder, the contact phone number and e-mail shall also be indicated in writing on the back of the envelope.

The opening of the bids (place, time, presence of interested parties...):

The opening of the bids shall be public. The bids shall be opened immediately after the deadline for bid submittal, i.e. at 12 a.m. of the last day of the term referred to above. The opening of the bids shall take place at the seat of the Procuring Entity, in the RTS building in Belgrade, Takovska No. 10, in the Managing Board Hall - 4th floor. All interested persons may attend the opening of the bids. Representatives of the bidders shall be in possession of proper authorization - to be submitted to the Public Procurement Commission at opening of the bids.

Deadline for the decision on the selection of the best bid:

The Decision on the selection of the best bid, i.e. the decision to terminate the procedure pursuant to the provisions of Article 79. Paragraphs 1. and 2. of PPL, shall be passed by the Procuring Entity not later than **30 days** from the date of the public opening of bids. The Procuring Entity shall provide each bidder with a copy of the aforementioned decision not later than three days after its passing.

Contact (person, place, time, telephone number, e-mail address...):

After purchasing the Tender Documents, the bidder may ask the Procuring Entity for additional information or clarifications concerning the preparation of the bid **only** in writing, i.e. via the following **e-mail** address: domaca_nabavka@rts.rs (contact person Ms. Ružica Lotrijan) not later than **5 days** before the deadline for submission of bids.